

Promotions – How to Achieve the Next Rank

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From CATO 13-02 – Merit-based Cadet Promotion Policy

The following information is pulled directly from CATO 13-02, MERIT-BASED CADET RANK PROMOTIONS—CORPS / SQUADRON. If you are wondering what you have to do in order to obtain a promotion, this provides the guidelines for each rank promotion from LCpl (Lance Corporal) to CWO (Chief Warrant Officer). If the Cadet has any issues or concerns regarding their promotion, they are highly encouraged to consult their Section Commander, and if the Section Commander is unable to provide an answer at that point in time, the issue can be brought up the Cadet Chain of Command. If further recourse is required, the Cadet is encouraged to talk with their Star Level Officer for more information.

Part 1: Where the Cadet follows the regular stream of progression (Beginning and continuing in Green star training for their first year; with regular year-to-year success in their Training program):

- a. Promotion to Lance Corporal (LCpl):
 - a. Participated in the first star level training program (Green Star) for a minimum period of **five months**, and
 - b. Recommended by the appropriate PI Comd.

- b. To Corporal (Cpl):
 - a. Hold the rank of LCpl,
 - b. Successfully completed year one of the star level training program,
 - c. Participated in the Cadet PT Test (in the current training year),
 - d. Recommended by the PI Comd.

- c. To Master Corporal (MCpl):
 - a. Completed at least **six months** of service at the rank of Cpl,
 - b. Successfully completed the second year of the star level training program,
 - c. Participated in the PT Test (in the current training year),
 - d. Recommended by the appropriate PI Comd.

- d. To Sergeant (Sgt):
 - a. Completed at **least six months** service at the rank of MCpl,
 - b. Successfully completed the third year of the star level training program,
 - c. Achieved a minimum of **“completed without difficulty” on PO 303 (Leadership)**,
 - d. Participated in the PT Test (in the current Training year),
 - e. Recommended by the PI Comd.
 - f. NOTE: *Completion of Silver Star includes the Silver CES (Cadet Expedition Site) – a **MANDATORY** weekend Training session in order to get promoted*

- e. To Warrant Officer (WO):
 - a. Completing at **least six months** service at the rank of Sgt,

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- b. Successfully completed the fourth year of the star level training program,
 - c. Achieved a **minimum of “completed without difficulty” in PO 403 (Leadership)**,
 - d. Participated in the Cadet Fitness Assessment as part of PO X04 (Personal Fitness & Healthy Living), and
 - e. Recommended by the appropriate PI Comd,
 - f. NOTE: *Completion of Gold Star includes the Gold CES (Cadet Expedition Site) – a **MANDATORY** weekend session in order to get promoted*
- f. To Master Warrant Officer (MWO):
- a. Completed at **least six months** service at the rank of WO,
 - b. Achieved a minimum of **“completed without difficulty” in PO 503 (Leadership)**,
 - c. Participated in the Cadet Fitness Assessment as part of PO 504 (Personal Fitness & Healthy Living),
 - d. Recommended by the appropriate PI Comd,
 - e. Identified as a successful candidate through the merit review board process (to be explained at that developmental period).
- g. To Chief Warrant Officer (CWO):
- a. Completed at **least six months** service at the rank of MWO,
 - b. Recommended by the appropriate PI Comd,
 - c. Identified as a successful candidate through the merit review board process (to be explained at that developmental period).

Part 2: Additional leadership attributes that the Platoon Commander needs to consider when recommending whether or not a cadet should be promoted include:

- a. Dress and deportment,
- b. Conduct, discipline, and attitude,
- c. Participation,
- d. Response to direction,
- e. Ability to interact positively and comfortably with others,
- f. Ability to make sound judgements regarding their own actions,
- g. Willingness to accept responsibility,
- h. Ability to solve problems effectively,
- i. Ability to communicate effectively,
- j. Ability to set a positive example for others, and
- k. Initiative.